



DGAF010_2025/2026

DISCRETIONARY GRANTS APPLICATION FORM FOR STANDARDS SETTING 2025/2026

This application form must be completed by Individuals or a company wishing to participate in the following activities that attract Standard setting grants as per the MQA Funding Policy. The Individuals or company may apply on this application for one or more activities that attract standard setting grants as indicated below:

PLEASE NOTE: *The MQA will only support individuals and applicants from Small and Micro Enterprises (i.e. > 50 employees) and only a maximum of two Subject Matter Expert's per company will be supported.*

	ACTIVITY	Tick the activities applying for
A1& A2	QDF/SMEs for the facilitation of learning programme and assessment development	
B	SMEs for Audits	
C	Examiners	
D	Moderators	
E	Markers	
F	Chief Invigilators	
G	Invigilators	

DECLARATION

I, _____, named hereunder, declare that I will comply with the general rules and criteria hereunder and further confirm that all the information provided in the application is true and accurate.

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Name and Surname:		Date:	
Signature			

This application form must be submitted electronically to grants@mqa.org.za. Application forms submitted to any other e-mail address at MQA will not be considered.

CATEGORY A1: QDFs previously registered by the QCTO on their database

- Applicants must have been trained and previously registered as a QDF by the QCTO.

The following documents must accompany the application:

- A detailed CV
- Certified ID copy
- A list of Occupational qualifications developed **and registered** on the NQF (minimum 5 qualifications will be considered).
- A minimum of two (2) reference letters from SETA's

CATEGORY A2: SMEs

- Applicants must have a Technical qualification in the Mining and Mineral Sector.
- Applicants must have participated as a CEP member on any qualification developed and/or registered by the MQA.

The following documents must accompany the application:

- A detailed CV.
- Certified ID copy.
- Certified copies of technical qualification/s at NQF Level 3 minimum or equivalent, in the Mining and Mineral sector.
- A list of Occupational qualification/s where you participated as a CEP member (minimum 2 learning programmes will be considered).

Applicants must have 3 years technical experience in the mining and mineral sector, relevant to the discipline applying for **NB**: All applicants will undergo facilitator training for learning programme development with the QCTO prior to being utilised as an SME for learning programme Development.

(B). SMEs for Audits

- Applicants must be South African Citizens.
- Applicants must be registered moderators with the MQA and have a minimum of 3 years moderation and technical experience in the relevant discipline.
- Applicants must have a minimum NQF Level 3 technical qualification or equivalent in the relevant discipline.
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- The following documents must be attached with the application.
 - Detailed CV
 - Certified ID copy
 - MQA moderation registration letter
 - Certified copy of technical qualifications
 - Detailed Record of Service OR an Employer confirmation letter detailing relevant work experience, relevant to the discipline applying for.

(C). Examiners

- Applicants must have a minimum NQF Level 3 technical qualification or equivalent in the relevant discipline.
- Applicants must have minimum 3 years' experience setting the examination and/ or assessments within the sector.
- Applicants must have minimum 3 years' relevant technical experience within the sector
- The following documents must be attached with the application.
 - Detailed CV
 - Certified ID copy
 - Certified copies of technical qualifications
 - Detailed record of service or an employer confirmation letter detailing minimum 3 years relevant work and examination and/ or assessment experience.

MQA assessor registration letter (any applicants that have certificates of competency issued by MINCOSA formerly known as Chamber of Mines are exempt from this criteria)

(D). Moderators

- Applicants must be South African Citizen.
- Applicants must have a minimum NQF Level 3 technical qualification or equivalent in the relevant discipline.
- Applicants must have a minimum 3 years' experience as a moderator within the sector.
- Applicants must have minimum 3 years' technical.
- The following documents must be attached with the application
 - Detailed CV
 - Certified ID copy
 - Certified copies of technical qualifications
 - Detailed record of service or an employer confirmation letter detailing the minimum 3 years work and moderation experience.
 - MQA moderator registration letter (any applicants that have certificates of competency issued by MINCOSA formerly known as Chamber of Mines are exempt from this criteria).

(E). Markers

- Applicants must be South African Citizen.
- Applicants must have a minimum NQF Level 3 technical qualification or equivalent in in the relevant discipline.
- Applicants must have 3 years' experience as a marker or assessor within the sector.
- Applicants must have minimum 3 years' relevant technical experience within the sector.
- The following documents must be attached with the application.
 - Detailed CV
 - Certified ID Copy
 - Certified copies of technical qualifications
 - Detailed record of service or an employer confirmation letter detailing the minimum 3 years relevant technical work and marking or assessing experience.
 - MQA assessor registration letter (any applicants that have certificates of competency issued by MINCOSA formerly known as Chamber of Mines are exempt from this criteria)

(F). Chief Invigilators

- Applicants must be South African Citizen.
- Applicants must have a minimum NQF Level 3 technical qualification or equivalent in the relevant discipline.

Applicants must have minimum 3 years' relevant technical experience within the sector.

The following documents must be attached with the application.

- Detailed CV
- Certified ID copy
- Certified copies of qualification
- Detailed record of service or an employer confirmation letter detailing the minimum 3 years relevant work experience.

All applicants will undergo Invigilator training with the QCTO.

G). Invigilators

- Applicants must be South African Citizen.
- Must have a minimum of a Grade 12 certificate or equivalent.
- The following documents must be attached with the application.
 - CV
 - Certified ID copy
 - Certified copy of qualification

All applicants will undergo Invigilator training with the QCTO.

A. CONTACT DETAILS OF APPLICANT/COMPANY:

Name and Surname					
Address					
Area/Suburb			City/Town		
Postal Code		Province		District	
Tel Number		Alternative Number			
E-mail					

B. APPLICANT/COMPANY BANKING DETAILS

Name of Bank	
Branch Name	
Branch Codes	
Account Number	