

DISCRETIONARY GRANTS APPLICATION FORM FOR LEARNING MATERIAL DEVELOPMENT 2023/2024

A. GENERAL APPLICATION RULES

1. Applications received after the due date will not be considered.
2. The developers/writers of the learning materials must be Accredited Skills Development Providers (ASDP's) (or writers under the umbrella of an SDP) within the MMS and recognised by the MQA. NB! This does not include providers that have programme approval status with the MQA.
3. A valid MQA Accreditation number must be supplied.
4. Writer/s must be knowledgeable in repackaging existing unit standard based learning material to modular based learning material; or develop new modular based learning material packs aligned to the new QCTO qualifications. (CV to detail what learning material packs have been written previously for the MQA)
5. Writers of learning packs must have experience in writing learning material for the MQA or have a min. of 2 years' curriculum development experience (to be detailed in writer/s CV)
6. The MQA will consider infrastructure and capacity of the MQA accredited provider/writer when deciding on the number of learning packs to allocate.
7. Accredited Skills Development Providers (ASDP's) must complete the Learning Material Expression of Interest form and provide all the supporting documentation.
8. Incomplete applications will not be considered.
9. The MQA shall enter into a Memorandum of Agreement (MOA) with the allocated SDPs.

B. ACCREDITED SKILLS DEVELOPMENT PROVIDER COMMITMENT

I, _____, named hereunder, declare that as the duly authorised representative of the Organisation confirms that Organisation will comply with the general rules and criteria hereunder and further confirmed that all the information provided in this application is true and accurate.

Name and Surname:		Date:	
Click here to acknowledge commitment			

NOTE: The Applications form is set-up as an electronic FILLABLE PDF FORMAT with drop-down menus where applicable. You must click on the appropriate selection button and/or type in the information where such information is required. Applications form completed by hand will not be considered.

This application form must be submitted electronically to grants@mqa.org.za. Application forms submitted to any other e-mail address at MQA will not be considered.

C. SKILLS DEVELOPMENT PROVIDER INFORMATION

Skills Development Provider Name	
Accreditation Number	

SKILLS DEVELOPMENT PROVIDER PHYSICAL ADDRESS

Street Name and Number			
Area/Suburb		City/Town	
Postal Code		Province	
District Municipalities			
Local Municipalities			
Rural or Urban			

POSTAL ADDRESS

Post Address			
Area/Suburb		City/Town	
Postal Code		Province	

SKILLS DEVELOPMENT PROVIDER BANKING DETAILS

Name of Bank	
Branch Name	
Branch Codes	
Account Number	

D. LEARNING MATERIAL DEVELOPMENT APPLICATION

All the below fields are compulsory.

QUALIFICATION	MODULE CODE INTERESTED IN DEVELOPING LEARNING MATERIAL FOR	NAME OF WRITER (ABRIDGED CV OF WRITER MUST BE ATTACHED)	CELL NUMBER OF WRITER	EMAIL ADDRESS OF WRITER

Contact details of person responsible for LEARNING MATERIAL DEVELOPMENT

Site Name			
Site Street Name and Number			
Area/Suburb		City/Town	
Postal Code		Province	
Name and Surname of Site Representative			
Representative Designation			
Tel Number		Alternative Number	
E-mail			

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