

PROPOSED MINE COMMUNITY DEVELOPMENT PROPOSAL GUIDE

2023/2024 FINANCIAL YEAR

1. DETAILS OF THE COMPANY

The 1st page, after the proposal cover should contain the company details, including the following:

- ☐ Name of the company
- ☐ Company Registration information (Including Tax Clearance certificate)
- ☐ Physical Address
- ☐ Postal Address
- ☐ Telephone Number
- ☐ Fax Number
- ☐ Email Address
- ☐ Contact Person and
- ☐ Designation of Contact Person

2. EXECUTIVE SUMMARY

The 1-page executive summary which should incorporate the following:

- ☐ Name of the proposed intervention
- ☐ Objectives of the proposed project
- ☐ Province/s where training will be conducted
- ☐ Community/ies where training will be conducted (kindly indicate if this is a mining community or a labour sending area and substantiate why that area/s)
- ☐ Scope of the project
- ☐ Duration of the project
- ☐ Beneficiaries of the project
- ☐ Total proposed cost of the project and
- ☐ Alignment of the proposed project to MQA Strategic Objectives.

3. PROJECT OBJECTIVES

Give a full outline (2 pages max.) detailing the project viability, training method, general profile of beneficiaries etc.

4. TARGETED BENEFICIARIES' DYNAMICS

Provide the demographics of the target audience

- ☐ Unemployed Youth
- ☐ Women
- ☐ Ex- miners, retrenched or soon-to- be retrenched mineworkers
- ☐ People living with disabilities
- ☐ People living in mining communities
- ☐ People living in labour sending areas

5. RESEARCH

Provide a summary of any research that may have been conducted which is in line with this proposal. This must detail economic activities in the area and how this training will be of benefit to the intended beneficiaries.

6. ACCREDITATION

Is your company accredited for the intervention you intend training on? Please provide proof.

If not, please provide details of the training provider (valid accreditation document, an agreement between your company and the training provider, capacity of the training provider with regards to human resources).

7. PROJECT PLAN

Provide a detailed project plan that also outlines how the project would be managed. Based on the information provided in this document, the company should submit a project plan with timelines which is deemed suitable for the delivery of the proposed project. The MQA will consider and approve the project plan upon awarding the contract/ project.

8. EXIT STRATEGY/ POST TRAINING ECONOMIC OPPORTUNITY

Please indicate an exit strategy/ post training economic opportunity for the intended beneficiaries.

This needs to be linked to the research findings provided in point 5.

NB New Venture Creation (opening of businesses) as a standalone programme/ intervention will not be considered – providers who intend to impart knowledge pertaining to running businesses are encouraged to extract certain unit standards from New Venture Creation and add them on the interventions they will be training on.

9. EXISTING PARTNERSHIPS

Are there any existing partnerships? Please provide an agreement/s which detail(s) the responsibility of the partners and how this will be of benefit to the learners.

10. ORGANISATION CAPACITY

Provide information on the capacity and resources available to the company to handle the proposed project.

11. PROJECT COST BREAKDOWN

Provide a cost breakdown indicating how the budget would be utilized in this project.